

# Invoice and Accounting Automation

Check the exceptions, not every line





The invoice arrived three weeks ago. The cost increase on line 14 has been quietly eating your margin ever since.

EM Invoicing checks every line as it lands, flags what changed, and updates your stock and costs - so you find the variance while you can still do something about it.

## What changes for your team.

Manual invoice data capturing is a high-touch, time-consuming activity. The process can slow down your administrative effort and stop you from getting on top of unpaid bills.

Our invoice scanning functionality will reduce your time spent and the labour cost involved with capturing and entering invoice data, access data faster and increase data accuracy.

Our account linking functionality will allow you to integrate with different accounting software packages and push through all your trading and purchasing data.







## Increase Efficiency

EM Invoicing scanning capabilities match invoices to product files and identify pricing discrepancies, allowing you to adjust prices accordingly.

EM Invoicing account link capabilities enable faster bank reconciliation through integration with your accounting package and sending through trading and purchasing data daily.



## Save Time

Users experience up to a 75% reduction in time spent on the invoice data-capturing process utilising our invoice scanning capabilities. This allows you time to focus on other parts of your business.

Linking your accounts package saves you time; with only a few clicks, your data is transferred to your accounting package. This, in turn, will significantly reduce your accounting fees.



## Improve Data Accuracy

Automation eliminates the problem of manual data-entry errors. EM Invoicing scanning software extracts line items from your invoice, tests them for internal consistency and alerts users to resolve discrepancies. Once finalised, it will then update your stock in the inventory system.

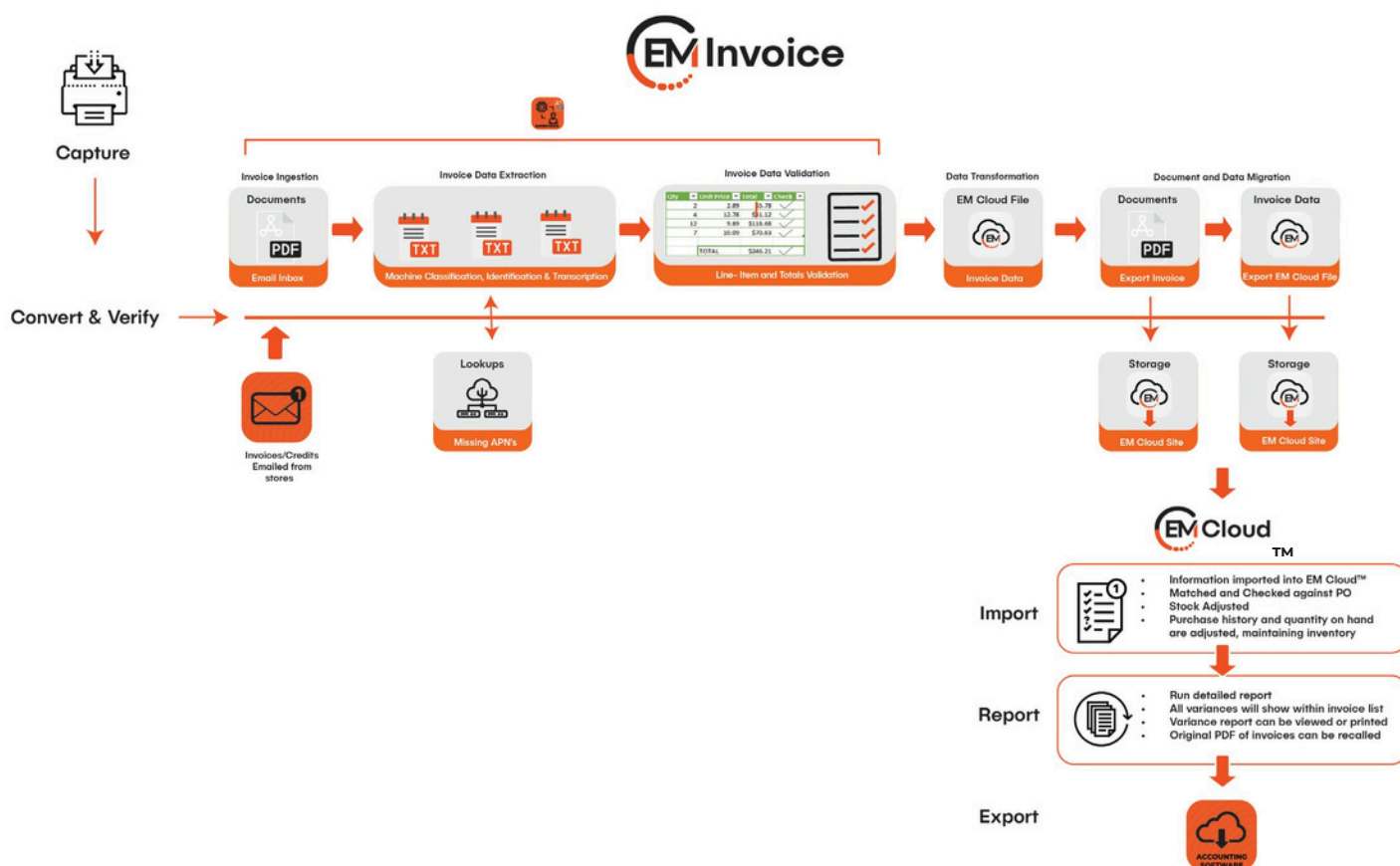
Linking your accounting package lets you map all GL Codes within EM Cloud™, improving linking accuracy.





# Get **effortlessly organised** with EM Invoicing scanning software

## Our invoicing scanning process







## 1. Capture

Users can scan invoices and send via printer utilising the EM Scan button set up on your multi functional printer/scanner by our team or email invoices directly through to EM Scan email.



## 2. Convert

Once your invoices are received, we apply digital technology to convert your invoice to digital format.



## 3. Verify

Invoice information such as supplier details, supplier pricing, product information and GST is checked against the information with your EM Cloud™ system and verified.



## 4. Import

Once the finalised data is imported back into EM Cloud™, it automatically maintains the cost and sets the sell price margin for the product. Purchase history and on-hand quantity are adjusted to maintain your inventory.



## 5. Report

Users can run a detailed report in EM Cloud™ back office showing incorrect charges, allowing you to raise credit notes for overcharged invoices and save money.



## 6. Store

Original and scanned PDF documents are stored and linked to supplier entries for an easy view with a click of a button.



## Reap the benefits of integrating your accounting package with **EM Invoicing**.

EM Invoicing account package link allows you to connect your EM Cloud™ and accounting software through a third-party integration process, enabling them to work together to improve the flow of information and reduce your operational costs.



### Quality Data

When you are dealing with large volumes of transactions, issues such as data integrity, data processing, and manual entries can negatively impact your business if not managed correctly.



### Time Saving

Linking your account package enables you to automatically populate your accounting software with all your trading and purchasing data, saving time and money on unnecessary, tedious admin and simplifying your end-of-day accounting tasks.





## GL Code Mapping

General Ledger Codes can be configured and mapped within EM Cloud™ back-office to match those in your accounting package and exported accordingly, allowing you to reconcile your accounts much more quickly.



## Accounting Cost Cutting

With high-quality, organised data now available within your accounting package, reconciling your accounts will be streamlined, reducing accounting hours and cutting costs.

## We can integrate with different accounting software

Information transferred to accounting software includes the following:

- Suppliers Invoices
- Cash Balancing and Eftpos Totals
- Department Sales



# Experience the Benefits

## Reduce Costs

## Save Time

## Serve More Customers



**Contact GaP Solutions**

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